

## LOC Questions and Clarifications Memorandum

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**To:** Solicited Vendors for Letter of Configuration (LOC) Number 42211, dated February 22, 2016, for the Mississippi Department of Transportation (MDOT)

**From:** Craig P. Orgeron, Ph.D.

**Date:** March 8, 2016

**Subject:** Responses to Questions Submitted and Clarifications to Specifications

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LOC Number 42211 is hereby amended as follows.

**1. Item 4.11 is being added to read:**

- 4.11 “Vendor must be a current Microsoft Certified Partner or a Microsoft Gold Certified Partner. Vendor must specify and provide proof of the certification(s).”**

**2. Item 5.2 has been amended to read:**

- 5.2 ~~“The individual(s) proposed must be a current Microsoft Certified Partner or a Microsoft Gold Certified Partner. Vendor must specify and provide proof of the certification(s).~~ The individual(s) proposed must possess one or more of the following certifications: Microsoft Certified Technology Specialist (MCTS), Microsoft Certified Solution Developer, (MCSD) Microsoft Certified Application Developer, (MCAD) Microsoft Certified Professional (MCP). Vendor must specify and provide proof of the certification(s).”**

The following questions were submitted to ITS and are being presented as they were submitted, except to remove any reference to a specific vendor. This information should assist you in formulating your response.

**Question 1:** In regards to section 5.2, an individual cannot be a Microsoft Certified Partner or a Microsoft Gold Certified Partner. This level of partnership is only given to a company as a whole, not an individual. Would you still like proof of the certification for the company proposing the resource?

**Response:** Yes. Please refer to Clarification Numbers to Items 1 and 2 above.

**Question 2:** The individual(s) proposed must be a current Microsoft Certified Partner or a Microsoft Gold Certified Partner. Vendor must specify and provide proof of the certification(s). It seems this is requirement for vendor, not for individual proposed. Since these can be held by vendor only i.e. only vendor can be Microsoft Certified Partner or Microsoft Gold Certified Partner. Please confirm if my understanding is true.

**Response:** Your understanding is correct. Please see refer to Clarification Numbers 1 and 2 above.

**Question 3:** Under section 5.3, What does "5.3.7-Application Design" entail? Does this involve specific technologies?

**Response:** The Application Design process entails defining concepts, tasks, objects, attributes, and actions. The proposed individual(s) must also understand and be able to build storyboards (illustrations or images displayed in sequence for the purpose of pre-visualizing the flow of an application). This process does not involve specific technologies.

**Question 4:** Is there an incumbent for this position?

**Response:** Yes. Please refer to Item 2 of the LOC for additional background information.

**Question 5:** Are you expecting all these skills to be in one person? It looks like the skills mentioned spans two different people.

**Response:** Yes.

**Question 6:** Are there any skills that are optional?

**Response:** The skills listed in Item 5.5 are optional. Individuals who don't meet the minimum requirements described in 5.2 through 5.1 will be eliminated from consideration.

**Question 7:** Can "Umbraco content management system" be replaced by another Content management system?

**Response:** No.

**Question 8:** Is "Nintex Workflow deployment, administration, and development" mandatory?

**Response:** Yes. Please refer to Item 7.6 of the LOC.

**Question 9:** Is "Metalogix StoragePoint" mandatory?

**Response:** Please see response to Question 8.

**Question 10:** For out of town candidates, Is online video call acceptable instead of in-person interview?

**Response:** Yes.

**Question 11:** Can you provide the budget that is allocated for this position?

**Response:** A budget range has not been established for this engagement. However, all State Agency budgets are considered public record and may be viewed at [www.dfa.state.ms.us](http://www.dfa.state.ms.us).

**Question 12:** How many users?

**Response:** There are approximately 2,500 users.

**Question 13:** How many servers?

**Response:** There are approximately 450 servers.

**Question 14:** Is there someone currently doing this work at DOT? If so, is it the intent of DOT to bring this specific person back?

**Response:** Please see response to Question 4. MDOT's intent is to hire an individual who meets the specifications outlined in the LOC, awarding to the lowest and best proposal received in response to this LOC.

**Question 15:** Is this for new work at DOT? Or, is DOT rebidding a specific previous contracted employee provided by Pileum Corporation?

**Response:** MDOT is seeking to fill the position previously filled by Daniel Root, a contractor for Pileum.

**Question 16:** There are 44 categories of experience (extensive for one person) - Will a candidate be excluded if they are missing one or any of the 44 categories? It states all are required.

**Response:** Yes. Please refer to Item 7.6 of the LOC.

**Question 17:** Can the required categories of experience be reduced to allow this LOC to be more competitive?

**Response:** No.

**Question 18:** Is there a current project that is underway that requires this particular resource?

**Response:** Yes. Examples of some of the projects MDOT is currently working on that will require this resource are as follows.

- Building applications to allow field data collection for multiple departments using HTML5/CSS/Javascript, which capture data, images, and geolocation to be uploaded when client connectivity is available
- Migrating external authentication interfaces to the OAuth Standard (RFC 6749) and integrating some interfaces with third-party authentication systems.

**Question 19:** Is one resource currently performing all of the work or are there multiple resources involved?

**Response:**    **The position is currently vacant. One resource previously performed all of the work.**

**Question 20:** How much of the work is traditionally done onsite versus remote?

**Response:**    **Approximately 85% of the work is done on-site.**

**Question 21:** I would think not one person would possess all of the skills required for this LOC. Given ITS reserves the right to award this project to one or more Vendors for one or more individuals, can you confirm that you may select several individuals with varying degree's of skillset relative to this LOC?

**Response:**    **ITS anticipates making an award to one Vendor for one individual.**

LOC responses are due Thursday, March 17, 2016, at 3:00 p.m. (Central Time).

If you have any questions concerning the information above or if we can be of further assistance, please contact Teresa Washington at 601-432-8049 or via email at [teresa.washington@its.ms.gov](mailto:teresa.washington@its.ms.gov).

cc:     ITS Project File Number 42211